FAX (714) 890-6595

Supplier Quality Assurance

Goods are subject to our inspection and approval. If shipment will be delayed for any reason, advise us immediately, stating all the necessary facts. To avoid errors, note specifications carefully and if unable to complete orders as written notify us promptly. These conditions apply to every purchase order as applicable.

- The supplier shall establish and maintain a quality system that covers all aspects of the supplier in connection with the Order. The supplier shall provide evidence of their quality management system and its processes to the Purchaser on request and demonstrate continual improvements.
- 2. Where required on the purchase order, the supplier must comply with the Purchaser's, customer approved special process sources.
- 3. The Purchaser is to be contacted (by the supplier) in the event of nonconforming product or material. Arrangements for the approval of supplier nonconforming product or material must be as directed by the Purchaser or Quality Manager.
- 4. Furthermore, the Purchaser must be notified of changes in product or process definitions that were not requested by the Purchaser. Notification should describe the change or changes that have been made or are being proposed. The Purchaser reserves the right to require its approval of the product or the process change before the supplier forwards the product. Approval shall be obtained from the Quality Manager, if applicable.
- 5. The supplier shall provide the right of access to the Purchaser, our customer and regulatory authorities to the applicable areas, at any level of the supply chain involved in order to audit or inspect product and processes and to all applicable records.
- 6. When the Purchaser or its customer intends to perform verification at the supplier's premises; the Purchaser will first state the intended verification arrangements and the method of product release. This information will be communicated on the purchase order or via another acceptable purchasing arrangement.
- 7. The supplier shall not subcontract any product or process to a sub-tier supplier without the written consent of the Purchaser.
- 8. Verification by the Purchaser shall not be used by the supplier as evidence of effective control of quality by the supplier and shall not absolve them of the responsibility to provide acceptable product, nor shall it preclude subsequent rejection by the Purchaser.
- 9. Where required by the purchase order, the supplier shall provide applicable certification.

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- 10. Where the Purchaser provides measuring, inspection or test equipment to the supplier to be calibrated, they shall ensure that it has been calibrated against measurement standards traceable to national or, international standards and where no such standard exists; the basis used for calibration shall be recorded.
- 11. The supplier shall ensure that personnel who perform activities that product quality including those performing calibration are competent on the basis of education, training, experience or qualification and records of such are maintained.
- 12. The supplier shall provide and maintain all tooling including gauging and jigs required to manufacture the goods.
- 13. The supplier shall ensure where applicable, that traceability is maintained of product and material through the supply chain.
- 14. No deviation from the requirements stated on the purchase order shall be accepted without written consent from the Purchaser.
- 15. The supplier shall flow down to the supply chain applicable requirements including those of our customer where stated on the purchase order.
- 16. The supplier shall retain records only as long as needed, destroying or deleting them appropriately when that period has ended.
- 17. Records shall be retained in such a manner to ensure they are readily retrievable, legible, and identifiable and suitably protected to prevent damage, loss or deterioration.
- 18. The supplier is expected to develop, implement and maintain effective methods and processes appropriate to their products to minimize the risk of introducing counterfeit material. In addition, the supplier shall provide notification to recipients of counterfeit material(s) when warranted. If suspect or counterfeit material(s) are furnished under this purchase order or are found in any of the material delivered hereunder, such items will be quarantined and then ultimately be destroyed by GWG. The supplier shall promptly replace such counterfeit material(s) with material acceptable to GWG. The supplier shall be fully liable for all associated costs.
- 19. The supplier is expected to develop, implement, and maintain effective policies and training programs to ensure their employees are aware of their contribution to product or service conformity, their contribution to product safety, and the importance of ethical behavior.

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- 20. Supplier must agree to GWG's requirements for format and content of the external provider's delivery documentation package.
- 21. GWG requires that the supplier maintains a high standard of ethical conduct in all its dealings with GWG. The supplier, where requested, shall provide evidence of ethical behavior not limited to anti-bribery, antichild labor, anti-slavery and whistleblowing.